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## **APPLICATION TO HOST IODA WORLD & CONTINENTAL CHAMPIONSHIPS**

### **Introduction**

IODA championships are awarded to countries on the vote at the IODA Annual Meeting of the representatives of the member countries on that continent, all member countries in the case of the Worlds. The purpose of this Application Form is to provide the information the members need in order to choose the best venue.

IODA does not make formal contracts with event hosts. However, this application must be signed by the authorised representative of the applicant member country. If accepted by the IODA Annual Meeting it will be formally accepted by IODA and the applicant member country must then confirm the terms of the application. Major variations from the application thereafter will be regarded as breach of contract, will release IODA from any obligation to hold the event at the venue chosen, and may result in other penalties on the applicant member country.

This Application form should be completed after reading the appropriate IODA Conditions contained in the IODA Handbook and the IODA Regatta Manual available from the Secretariat.

**THIS FORM MUST BE SENT IN .DOC FORMAT TO THE SECRETARIAT AT LEAST TWO MONTHS BEFORE THE IODA ANNUAL MEETING TWO YEARS BEFORE THE EVENT TO BE HOSTED**

EVENT: IODA _____ CHAMPIONSHIP		NOTES
<i>Organisation</i>		
Country (IODA Member)		1
Contact person + e-mail		
Organising Authority		2
Venue		
Proposed Dates		3
<i>Entries</i>		
Is a maximum number proposed?		4
If so, state reason		
Is the championship closed?		5
Any restrictions regarding the age of competitors?		22
Entry Fee - Sailors		6
Entry Fee - Adults		7
Date & % of first payment		8
Date & % of 2nd payment		8
Surcharge for late payment?		8
<i>Charter Optimists &amp; Support Boats</i>		
Will charter boats be mandatory?		9
Any limit to number of charter boats?		
Charter Provider/s		10
Charter Fee		10
Date & % of first payment		8
Date & % of 2nd payment		8
Surcharge for late payment?		8
How many charter boats per trolley?		12
How many support boats available?		11
Charter fee <i>per boat</i>		
Date & % of first payment		8
Date & % of 2nd payment		8
Surcharge for late payment?		8
<i>Accommodation and Venue</i>		
Will internet access be available for IODA? Will internet access be available for sailors? Will there be a charge for this service?		23
What will be the accommodation?		13
How far from the shore venue?		
Will free transport be available?		
How many people per room?		14
Do rooms have private shower/W.C.?		
Arrangements for females	Conform to Note 16 YES/NO	15
Where will breakfast & dinner be?		
Can special diets be provided?		
<i>Transport</i>		
Distance from airport to venue?		
What if any is cost of transfer?		16



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<i>Early Arrivals</i>		
When will shore facilities be available?		17
When will official hotels be available?		
Cost per person per day at hotels?		
When will charter boats be available?		
Cost per Optimist per day?		
When will support boats be available?		
Cost per support boat per day?		
<i>Sailing Conditions</i>		
<b>Max – Min Air temperature?</b>		18
<b>Water temperature</b>		
<b>Prevailing wind direction?</b>		
<b>Max – min wind speed?</b>		
<b>Hours of good winds per day?</b>		
<b>Tides?</b>		
<b>Currents?</b>		
<i>Various</i>		
Do you have a sail measurement template?	YES   NO	24
Number & type of jury boats?		19
Secure storage for rigs ashore?		
Restrictions on imported boats?		
<b>Any problems with visas?</b>		20
Any health precautions??		
Spectator boat(s) & cost?	Number:      Cost .      Reduced	21
Can 3 <sup>rd</sup> . Party insurance be bought?		

We confirm the above details and that the event will be conducted in accord with the relevant IODA Conditions.

Signed on behalf and with the authority of:

----- (Member association of IODA)

E-mail Address: -----

Signed: ----- Name: -----

Position: ----- Date: -----

Signed on behalf and with the authority of:

----- (Club or other member of the Organising Authority)

Signed: ----- Name: -----

Position: ----- Date: -----

We, being the National Authority member of World Sailing, hereby support this application and undertake that the event will be conducted in accordance with the relevant IODA *Conditions* including **IODA Conditions for Continental Championships 11.1**: *“The Championship shall be governed by World Sailing RRS (without modification by prescriptions of the MNA)”*.

Signed on behalf and with the authority of:

------(World Sailing Member National Authority)

Signed: ----- Name: -----

Position: ----- Date: -----

**Notes:**

1. Applications are accepted only from IODA member countries
2. State the club or other organisation which will, together with the national Optimist association, be the organising authority under the authority of IODA and with the permission of the national Sailing Association.
3. A. Dates of official arrival (OAD) and departure (ODD), between which accommodation and meals will be included in the entry fee. Dinner on arrival day and breakfast on departure day are included.  
B. See *IODA Conditions* for permitted dates. These dates may be changed after application *only* to avoid conflict with the IODA Worlds.
4. At the Worlds and Europeans no limit shall be placed on entries specified by the *IODA Conditions*. For other events any limits shall be agreed by the IODA Executive.
5. At the Worlds and Europeans no limit shall be placed on the entries specified by the *IODA Conditions*. At other continental events limits on participation by sailors from outside that continent shall be agreed by the IODA Executive.
6. Fees must be quoted in USD or EUR. Note that later increases due to variations of local currency are not permitted.
7. The number of adults per team to be accepted at the official entry fee may be specified in the *IODA Conditions*. If it is not, please state the number acceptable.
8. Dates should reflect dates on which costs are incurred by the organising authority and suppliers of boats.  
A surcharge of 20% is regarded as reasonable: any higher surcharge should be explained
9. Charter boats are not usually mandatory for events in continental Europe. The host nation may request exemption from mandatory charter for its own sailors.
10. Quotations from at least two builders should be available but the make of charter boat may be altered thereafter with the permission of the IODA Executive. The IODA Executive will ask for a copy of the contract stating the fees to be charged. These shall be the same fees to be charged to the sailors.
11. Only inflatables are considered suitable. At least one inflatable rubber support boat per fifteen sailors (ten at the Worlds) is desirable. Boats are shared between at least two coaches with the cost split between them.
12. At least one trolley per two charter boats is essential and one trolley per boat desirable.
13. Please specify the number of hotels, official tourist board rating, and distance from the venue for each. Website references should be given where possible. If hotels are not proposed, give full information.
14. Unless rooms are exceptionally large, not more than three persons per room.
15. Where teams include two or more females separate rooms must be provided. Where teams include only one female she may be required to share with a female from another team.
16. Unless otherwise stated transport is free on OAD and ODD. Any charge on other days must be specified.
17. See *Conditions for the IODA European Championship 3.2* for minimums for this event.
18. A chart of the sailing area and *independent* data on conditions should be provided.
19. Rigid boats are acceptable for the jury but they must be manoeuvrable. At least five are required at the Worlds, three at continental events.
20. There shall be no restrictions on availability of visas for nationals of the member countries on the continent concerned (all member countries in the case of the Worlds).
21. At least one spectator boat shall be provided. Give cost per person per day. A reduced rate should be available to one person per country.
22. Some countries have laws restricting the minimum age for a competitor to enter an international event, even for competitors from abroad.
23. The tracking service offered by IODA requires a good Internet connection, available at all times, if possible at the venue and at the accommodations. To better promote both your event and your sponsors, internet access should also be available for the sailors.

24. The organisers are responsible for the equipment, personnel and tools needed for measurement and inspection prior and during the event. The sail measurement template may be bought from IODA at a cost of USD 300 each. Two templates are required for large events (+120 competitors). If the organisers already have templates in good conditions of legibility and accuracy they do not need to buy them.

## TRACKING – EVALUATION OF VIABILITY

### Introduction

Since 2010, IODA has been offering tracking to the World and Continental Championships. However, delivery depends on local conditions and on the ability of the organisers to provide certain facilities and services.

**IODA requires that you the organiser either undertake to provide the SIM cards (one for each tracking unit) to the necessary specification as well as pay for the data charges or use the SIM cards provided by TRAC TRAC at a set fee to cover their data charges. The Organiser is also required to cover the adult entry fee of the tracking operator. IODA will cover the cost of the tracking units themselves, freight costs and the tracking operators travel and fee. Any additional customs costs that may be incurred by the organiser due to local customs difficulties or practices WILL NOT BE paid by IODA.**

This document is aimed at acquiring information from the organisers in order to evaluate the viability of the service. Please reply to each of the questions with as much accuracy as possible, as the success of the tracking service depends on whether we bring equipment which is appropriate for the venue.

**EVENT:** \_\_\_\_\_

### Questionnaire

#### Internet – characteristics and connection

- What is the internet band width at the venue - 8mb/1mb or 10mb/10mb?
- \_\_\_\_\_
- Upload and download bandwidth must be tested, please provide the test results.  
You can use this website to run the test: <http://www.speedtest.net/>
- The person managing the tracking system at the venue (IODA tracking operator) needs excellent internet access, preferably a dedicated connection with limited secure access. This should be cable (ASDL -> ADSL preferred).  
Will you be able to provide this? YES / NO
- Many spectators at the venue will want to view the tracking on their own machines. For this, a separate unrestricted wifi network is needed. This should not be the same network as the one provided for the IODA tracking operator.  
Please confirm that you are able to provide this kind of connection. YES / NO

#### Mobile connection

You the organizer can either use Trac Trac SIM cards (pre-installed) or provide SIM cards from a local mobile operator with good coverage over the race area. The SIM card information including telephone numbers should be given to IODA/Trac Trac at least 2 weeks before the event, preferably as an xls file.

If you the organizer decide to use local SIMs, each tracking unit requires a SIM card and a reliable, high quality GSM service. The following requirements to the SIM-cards apply:

- Must be GPRS-enabled with full and unrestricted internet access (WAP- or proxy-access is no use. There should be no blocked network TCP or UDP ports).
- Must be accompanied by correct information about APN (access point name) incl APN-username and -password if needed. (Again for full internet access - NOT WAP).
- The PIN-code must be deactivated by the operator
- The cards must contain the sufficient amount of credits to run for the entire event period (without the need for manual top-up (i.e no need for installation in cell phone and entering of topping-codes). Credits should allow for (per card):
  - ½ MB of GPRS data per race day
  - 10 sms per race day
- The cards should not require activation routines (i.e install in phone and make phone calls).
- The cards should come with a list of card numbers and telephone numbers of all cards.
- The cards should allow international SMS
- With access to network without limitations

We suggest that you seek local sponsorship and in return the 'sponsor' will have a space for a logo on the tracking viewer on our tracking page and on the event microsite. The 2016 World Championship tracking had over 6422 unique followers.

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Do you agree to provide the necessary sim cards? YES / NO

### **Personnel**

Every morning the units need to be unplugged from the chargers, turned on, put in bags, sorted by country, delivered to the coaches.

Every evening the units need to be collected from the coaches, taken out of the bags, turned off, plugged to the chargers.

These tasks are very time consuming, especially for large continentals with more than 100 sailors. To ensure that these tasks are done in time, the organisers must provide 3-4 helpers. These people shall be any responsible persons willing to help from the day before the practice race to the last day of races, they can be ex-optimist sailors for example.

Will you provide this? YES / NO

### **Facilities**

The following are needed:

- A secure room for charging with air conditioning if possible.
- A quiet secure room for working (can be the same as the charging room if large)
- Communication with the Race Committee (on the water), that works from the working room (radio or cell phones), so that the tracking operator can know when racing starts and ends.
- A 17inch minimum screen so that the IODA tracking operator has two screens, one to view the tracking and the other to access the online tracking manager. The IODA Tracking Operator brings his/her own computer.
- A large screen(s) to be placed in a restaurant or suitable seating area where people on shore can view the tracking, a PC connected to that screen and a person in charge of that PC, who will set up the tracking viewer and change the races, etc. This person can be one of the helpers in charge of the packing and unpacking of the units.

Please confirm that these facilities and services will be provided. YES / NO





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### IODA Tracking Operator

Organisers must provide accommodation, three meals per day, local transportation, and transportation to and from the airport for free from one day prior to the official arrival day up to the official departure day. IODA will pay for the travel costs for the tracking operator.

Do you agree to this? YES / NO

### Customs

- Who will be the formal recipient of the goods (tracking shipment) in your country? Will it be a club, a private person or a registered company (and does it have a registration number)?

\_\_\_\_\_

\_\_\_\_\_

- **VERY IMPORTANT** Please indicate anything you consider relevant regarding customs. (Use another page if necessary). We need this to ensure that there will be no problems when temporarily importing the units, either any additional charges or bonds that may be required, or expected delays for customs clearance.

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We confirm the above details.

Signed on behalf and with the authority of:

\_\_\_\_\_ (Club or other member of the Organising Authority)

Signed: \_\_\_\_\_ Name: \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_