



2017 MID YEAR MEETING

MINUTES

Buenos Aires, ARG

9:00 to 6:00pm
February 18, 2017
8:30 to 5:00pm
February 19, 2017
8:30 – 11:00
February 20, 2017

In Attendance:

Peter Barclay (President),
Carla Stanley (Vice President, Europe),
Luis Velasco (Vice President, Americans),
Nuno Gomes (Vice President, Asia, Africa, and Oceania),
Jurgen Cluytmans (Chair, Technical Committee),
Ricardo Navarro (Chair, Regatta Committee),
S.V. Balachander (Treasurer),
Claudio Zon, (Technical Committee Member for Item 7 – Sat afternoon)

Fiona Kidd (Secretary General)
Susan Elliot Beatty (Regatta Secretary)

1.0 Opening Remarks – Welcome

Peter welcomed everyone to the meeting. There was an informal meeting the evening before, that Nuno was unable to attend due to arriving later in the evening. Jurgen was arriving in the morning and would join the meeting about 11:00pm.

There were no changes to the Meeting Agenda.

2.0 Approve November 2017 Executive Meeting Minutes

Minutes of the Executive Committee Meeting held on 7th November 2017 were approved.

2.1 To consider any matters arising not covered elsewhere on this agenda

There was a review of the Action Item list from that meeting. There were no comments or changes to that Action List. It is to be used to monitor those action items that were identified from the previous meeting.

3.0 VP Reports

3.1 VP Europe

Carla Stanley (CS) spoke to her VP Europe Report that was submitted prior to the meeting.

CS was invited by Ana Rossi to the Euromed Regatta in MLT in December. They are considering a bid to host the 2019 Europeans/Worlds. They would like to host the Event in December.

There is also a potential bid from France for either a Worlds or Europeans in Crozon Morgat for 2019.

The 2018 European Organizers think they need to use 2 race courses if the wind is light and the current low. RN stated that this is not possible and that RC Policy is for multiple fleets on one race course. This is a safety issue and that one race course enables all the sailors to race together.

Action: CS asked RC consider this issues raised by NED regarding 2 race courses and to report their recommendation back to the OA.

There was a proposal from the OA of the 2017 Euro Team Racing OA that was discussed at the November 2016 Executive Meeting requesting if IODA could share in the cost of replacing the sails of their fleet of Optis used in the Team Racing. The request was denied by the Executive Committee. CS has reported back that that they have now purchased new sails without any financial support from IODA.

CS has received questions regarding the Boat park at the Worlds and whether it will be closed or not. RN commented that this is the decision of the OA and is not a definitive policy of IODA now.

Action: CS asked if the RC would consider the closing of the Boat Park as an IODA policy of the RC going forward.

CS would like to go to Serbia and Garda this year and would like to have the funds to attend these 2 events.

Decision: The Executive agreed in principle that each VP has some funds allocated in the budget to attend events that they feel are important for development or other reasons in their region. Current policy is that a VP must be invited and have their travel and accommodation fully paid for.

The amount allocated to VP travel is to be discussed under the Budget Item later in the Agenda. It was agreed in principle.

There was discussion regarding Condition 21 and the EuroTeam Racing Championship.

The Executive feels that since the Euros TR now has its own set of conditions that fall under the Continental Conditions, that Condition 21 should now apply to the event to help offset some of the IODA expenses.

All other Continental Championships are required to pay \$35US per sailor as of 2017.

Decision: The Executive Committee decided that Condition 21 will apply to the 2019 Euro TR Championships starting in 2018 and that the amount charged will be \$100/team (equates to \$20 per sailor).

Action: SEB and CS to communicate Condition 21 to the OA of the 2018 European Team Racing Championship and to update the bid documents.

3.2 VP Americas

Luis Velasco reported on the activity of the Americans. Parts of SA are very active. PAR is a focus of development and was the reason why the SAMS are being held there this year. Many of the people involved in the championships are from ARG. They now need to recruit volunteers for the event and train RC members.

SEB has been working closely with the OA in terms of the SAMS Microsite and On-Line Entry System. It was the first Microsite to be launched in December 2016. SEB will be attending the event to help with the ONB and other aspects of the Microsite.

North and South American are facing different issues. SA has lots of sailors. The 2017 NAMS will have a strong representation from the US and CAN. Out of a fleet size of 163, 82 will be from NA.

LV would like IODA to help the NA countries in the Caribbean to attend the SAMS and NAMS.

LV is proposing a development coaching clinic to be held in the Dominican Republic in November 2017. There are boats available for charter from the IODA Worlds several years ago. The Approximate cost is \$400US / coach that includes hotel, lunch and dinner. Countries from Central American including the USA and CAN would be invited. The age of the sailor is to be 13 years or under so that they can attend the next year Continental or World Championships

It was agreed to discuss the idea in more detail under the Development Item 8.1 and 8.2 later in the Agenda.

LV feels that IODA's role is to facilitate and to connect people from different regions and to help members to share ideas for development.

In ARG they have a development recognition award. Programs send in applications and they are evaluated on the work and success of their programs on an annual basis. This could be a program that can be developed with IODA. It does not require money, but is a way to reach out to our Members and to exchange ideas and best practices.

Action: IODA to consider introducing a development recognition program. LV is to generate some ideas on paper and present them at the next Executive Meeting in July for consideration.

3.3 VP Africa, Asia & Oceania

Nuno Gomes (NG) reported that in his region his priority is to work on improving communications. Whats App is working well as a communication tool. There are many members and countries exchanging ideas. Countries vary in each region so this can be challenging. Some countries are more organized and they need information of rules, conditions etc. Others need very basic information on how to develop fleets and improve

the level of sailing.

Both Africa and Asia are having difficult economic times so flights are expensive. NG would like to organize regional meetings more often to exchange ideas. NG would also like IODA to be more active with the Members and cooperate with the continental associations. NG would like to establish programs to help sailors start sailing in each country.

Action: NG would like an updated list of members in his region of Africa, Asia and Oceania, so that he can connect with them by email. FK to update the database with new information from the 2017 Memberships Forms.

4.0 IODA Events

4.1 World Championship 2017

Peter Barclay (PB) completed the site visit a year ago. The Event Director is Jordan Rumsby, an Expat working at the Royal Varuna Yacht Club. Jordan appears to be on track in the planning of the event. The World Championships will take place within the 1 year mourning period to honour the passing of the King. The Navy will be a big supporter of the club and event. Although the Yacht Club is in an area that may not be most suitable for young sailors, Tourism is very important in Thailand, so the organizers will ensure the safety of all of the participants.

The teams are all staying in one location in a better hotel than originally planned. Teams will be shuttled back and forth on a planned transport system. Currently there are 59 nations and 247 sailors registered.

The OA has decided to use the IODA Microsite and Online Entry System. They are very satisfied with the registration system. It is easy to use and they can manage the process from their end.

It is suggested to have the AGM on the 19th of July and the IODA Party (Reception) on July 14th or 15th.

Action: FK is to review the 2015 Worlds Schedule that had team racing in the middle of the event and determine when the meetings are to tentatively take place and confirm the date of the AGM.

4.2 South Americans 2017

The organizing for the SAMS in PAR is going well. The transport connection is complicated and the flights connection is an issue. LV has offered to help people travelling through Buenos Aries. There are about 130 sailors registered. Some countries such as CAN are not attending. Flavio Naveira is contacting countries to find out if they are coming, so the numbers may increase.

PAR is important in the development of sailing in the region. The hotel and transport back and forth to the venue is very good. It is a good place to sail. NG may visit the event as he will be in ARG at that time. Many of the people organizing the event are from ARG and they know what they are doing. The challenge is to find PAR volunteers to work and learn in the championship.

PUR has sent a team to the SAMS but cannot meet the gender requirement. This is to be resolved.

The SAMS was the first Microsite to be launched in December and they are using the Online Entry System to register the teams. SEB is working closely with the OA in this area.

4.3 North Americans 2017

The planning of the NAMS is going very well. There is a very experienced team on the organizing committee that many were involved in the 2015 Pan Am Games. All appointments internally have been made. The teams will be staying in the same location as the Pan Am Village which is about a 7 min bus ride to the RCYC ferry dock. Currently there are 163 competitors and 32 adults registered for the event. There are numerous requests for extra spots.

Action: SEB to circulate a list of countries requesting entry to the NAMS for approval by the Executive.

It is confirmed that LV will have a site visit to the venue in May.

Action: FK to make travel arrangements and confirm hotel accommodation with the OA for LV site visit to NAMS17 in May.

4.4 Europeans 2017

CS reported on the status of the 2017 Europeans. The organization is going well. FK reported that IODA has come to an agreement with the Euros OA regarding the use of their Website in addition to the IODA Microsite. They will use their own On-line Entry System written by Alen Kustic on their own website and use their own results system. The ONB will be hosted on the IODA Microsite.

Action: The use of the online Official Notice Board will be a mandatory requirement by the RC for all 2017 IODA Events onwards. All 2018 Bidders to be informed by SEB and FK before confirmation of their bids at the 2017 AGM.

The OA has decided not to do any tracking at the event.

The NOR is now completed and is posted on the IODA Europeans Microsite.

CS had a site visit to Bulgaria last year and feels they are on track in terms of the onshore planning and the Regatta Committee is satisfied with the Race Management.

Decision: No persons from IODA will attend the 2017 European Championship test event in May.

4.5 European Team Racing 2017

Alen Kustic will be the RO

2017 will see the new gender and team size requirements of 4 sailors, 2 boys and 2 girls.

4.6 Africans 2017

NG reported on his recent site visit to the 2017 Venue and his meetings with the Organizing Chair, Mr. Morsey. NG feels that the event is well organized. It was good to see Mr Morsy

to answer questions. The sailing conditions seem very good.

Getting to Alexandria is difficult. Access to Cairo is good but to drive from Cairo to Alexandria takes several hours. There are limited flights each day from Cairo to Alexandria.

The NOR is needed very soon, however before it can be published there is an issue that needs to be resolved regarding the increase in charter boat fees from Winner. To raise the fees, the OA requires the approval from the Executive.

The amount of the Charter fee was confirmed at the 2016 AGM of 450 Euros. Mr Morsey is requesting an increase to 500 euros if more than 60 boats are chartered and 550 if less than 60.

Decision: The Executive Committee did not approve the increase in charter boats fees at the 2017 Africans from 450 to 500 euros. The OA needs to provide additional information to justify the increase.

Action: SEB is to contact Mr. Morsey for additional information to justify the increase and then circulate the information for the Executive, so that they can decide on this issue.

4.7 Asian & Oceanians 2017

NG had just returned from his site visit in Hong Kong with the OA prior to the MYM. He reported that the event is very well organized. Very professional. There will be one race area and they are estimating that there will be approx. 175 to 300 sailors in attendance. RN commented that for continental championships with 4 racing days, 10 races, the recommended maximum number of sailors is 180 (three fleets of 60).

They have not confirmed whether they will use the IODA Microsite.

Action: SEB to contact the 2017 Asians & Oceanians OA to discuss the IODA Microsite and the benefits of using the On-Line Entry System and the Official Notice Board (ONB).

5.0 Regatta Committee

5.1 2017 Appointments

The appointments to the 2017 Events was reviewed. The RC is having difficulty in getting confirmation from some events, such as the 2017 Europeans in Bulgaria, July 31 to Aug 11th. There are many reasons with this. IODA events tend to be the "most difficult events in the world". Conditions are tough. Days are long. There is a need to provide dinner meals away from the competitors. This requires a change in the championship conditions indicating the OA shall provide dinners for the Jury and IODA Officials that does not take place with the competitors.

Action: RC to draft a Proposal to change the conditions that will require the OA's are to provide dinner meals to the Jury and IODA officials separate from the competitors.

IODA uses the same Race Officials from year to year. The RC recognizes that IODA needs to train more Race Officials (PRO/CR). The plan is to send new people to our 2017 IODA events and train them to become IODA Race Officials. This program will be funded out of the Regatta Committee Budget.

5.2 IODA Microsites – Incl. ONB , Jury Board

Susan Elliot Beatty (SEB) gave a comprehensive overview of the new IODA Microsite and the Online Entry System. Entry requirements for IODA events are extremely complicated. This system allows IODA to standardize the process across all IODA events so that all Members will be familiar with the process. It is easy to use and is consistent from one IODA event to the next. FK has provided Members with a username and password to gain access to the system.

The other main component to the IODA Microsite is the digital Official Notice Board. It will be mandatory in 2017 for Event Organizers to use the ONB. The first event to use the ONB will be the SAMS. It is expected that for this event a paper ONB will be working in parallel with the digital one. The SAMS will not be using the imbedded scoring program.

The NAMS will be the next event to use the ONB. For this event, depending on the results of the SAMS, the RC will determine if the digital ONB will be used primarily with a paper version as the back-up.

The plan is to have the Microsite fully operational using the ONB and scoring system for the 2017 World Championships.

5.3 Race Management Document Revisions

This item was not discussed due to time constraints. RN provided the list below of Race Management Documents that are to be revised in 2017.

- Bid Document (include Microsites).
- Regatta Manual.
- Race Management Manual.
- Jury Docs:
 - Master Protest Schedule
 - International Jury Guidelines
 - Protest Decision
- Team Race Grids (have 16 & 48 , need 32 and 8 as options)
- Optimist Team Racing Manual
- Standard Race Management Docs for Event Usage:
 - 21 Forms in Total
- Recommended Safety Protocol
- Sailor Questionnaires

5.4 Development Program for new PRO/CRO

Due to lack of time, this item was not discussed.

Action: RN/SEB to circulate the PRO/CRO Development plan to the Executive Committee

following the MYM.

6.0 2018 IODA Events

6.1 Site Visit Plans and /or Reports

Peter Barclay (PB) reported on his site visit to the Cyprus in November for the 2018 World Championship in Limassol. It is a relatively small venue with a Restaurant and Beach Club. The beach is open and will need to be fenced for the event. The sailing conditions are very stable and a sea breeze each day. The beach is protected with wave breakers so it provides relatively easy access to the water. Nuno Reis has been hired to manage the event. He will likely bring his 'event team' with him. Nuno plans to bring all of the race management equipment from Vilamoura. The OA are confident that there will be no financial problems. They have several sponsors already lined up.

The OA agreed that it would be a mandatory charter event. This was different from the original bid. Peter discussed with the OA that there needs to be two different manufacturers of charter boats.

The OA would like to use their own website for the event. PB feels that IODA cannot impose the OA to use the IODA Microsite as it was not part of the bid process or document. Nevertheless, this may be reconsidered after the THA experience. In any case both websites would be linked.

Action: SEB to add the IODA microsite to the Bid Document for 2019 Events and post the revised version on the website.

The OA has also requested to receive the Sailing Instructions 2 months in advance for the purposes of printing an Event Brochure. It is very difficult for the RC to provide the SI's two months in advance because the information changes so much leading up to the event.

Decision: Upon the recommendation of RN, the Executive Committee decided that IODA will 'try' to deliver the SI's to the 2018 World Championship 45 days prior to the start of the championship. This is entirely dependent on the RC receiving the correct information from the OA well in advance of 45 days.

The OA has asked through Peter that pre-measurement take place 8 days in advance of the event and that they would cover the cost of the measurers arriving early.

Decision: The additional days of measurement for the 2018 Optimist World Championship are to be confirmed and discussed at the Executive Meeting in July following the experience of the measurement process of the mandatory charter boats at the 2017 World Championship.

The Test event is scheduled for Aug 30th to Sept 11. It is not confirmed whether the RC will send someone for a Race Management site visit. The RC will make a decision at the RC Meeting in March.

Action: Determine if an IODA Official will attend the 2017 Test Event of the 2018 Worlds. It is not clear who pays for the second site visit. A change in the conditions is required to clarify this.

NED also invited CS to the test event in October 2017 for the 2018 Europeans. CS to determine if she will attend the test event at the 2017 Worlds .

For the 2018 Asians and Oceanians, NG will attempt to go to Myanmar if possible.

The 2018 African's are in MOZ. Ricardo Navarro was the TD for the 2011 African Games which will be taking place at the same venue.

6.2 Experienced OA vs Inexperienced OA

This was a debate about professional OA's versus the traditional Club approach. Professional input has big advantages but also some difficulties. Excom and secretariat must be capable of dealing with this kind of OAs to maximize benefits and reduce potential difficulties.

6.3 Eligibility Requirements – Bona Fide Residents

There is an increase in Eligibility requests to IODA for children who are living in different countries do the fact that their parents move from one country to the next. PB is concerned that the "bona fide resident" should not make up an entire team to an IODA event.

Action: PB is to write a proposal regarding the make-up of a team with nationals and 'bona fide residents'. This would be a change in the championship conditions.

PB and NG received a request from the father of an 11 year old child, Jarrod Jones in who has a New Zealand Passport and who was deemed to be ineligible to participate in the Australian Optimist Championship due to the fact that he does not have an Australian Passport or a permanent resident visa. He has been living and going to school in Australia under a New Zealand passport for 6 years.

The Executive confirmed that it is the AUS MNA and IODA Member's decision on who they can send to an IODA World or Continental championship.

Decision: The Executive Committee confirmed that Jarrod Jones(NZ/AUS) meets the "bona fide resident" criteria in Conditions 9.2 of the Optimist World Championship and Condition 10.2 of the Optimist Continental Championship.

Action: FK is to write to get documents that would support his being granted as a "bona fide resident" and to communicate the decision of the Executive Committee to the father of Jarrod Jones.

6.4 Mohr Eligibility Issue – CRC

On January 31st, our CRC member, the Fragata Sailing Club was informed that the Executive Committee confirmed that Bo (Bertold) Mohr did not meet the eligibility requirement in Condition 9.1 of the Optimist World Championships so was denied entry to the 2017 Optimist World Championship.

Additional information was sent to IODA on February 10th regarding the qualification series for selection to the 2017 World Championships. The Executive Committee reviewed the additional information.

Decision: The Executive Committee was not convinced that the additional information provided by the CRC Member regarding Bo (Bertold) Mohr satisfied Condition 9.1 of the Optimist World Championship. As a result, the decision was upheld.

7.0 Technical Committee

7.1 People & Organization

Jurgen Cluytmans (JC) and Claudio Zon (CZ), the Acting Technical Committee Chair reported on the IODA appointed Measurers, the need to train new measurers over the coming year and to ensure that our current measurers are supported to get their IM status.

Maho Udagawa, is training at the 2017 Asians so that she can pass her IM test. At the NAMS, there are one or two people who may be suitable to train in Toronto. In Italy, Alberto Pindozi is someone who has worked as an IODA measurer.

TC has identified that it needs to train new measurers in all regions such as NA, Europe and Asia. There is no measurer in Africa. the TC recommends that training of new measurers takes place at the Continental Championships.

Action: TC to train at least one new measurer at each of the Continental Championships in 2017.

Claudio Zon will be the acting Chair of the Technical Committee until the Elections in July. JC will be a member of the committee to help in the transition until the AGM elections in July.

Action: A list of Training (IODA Seminars) to be provided by the TC to the Executive Committee following the MYM.

7.2 Prototypes & Builder Follow Up

In 2016, there were three Prototype visits to Blue Blue (Sport-Sails/Ziba). Two visits involved approving new moulds in the spring of 2016. The third visit in July was a Measurement Audit resulting from the discrepancies that were discovered in the charter boats at the Worlds in Portugal. No other prototype measurements were conducted in 2016.

The Blue Blue Boats that may still be in the market may show up at an IODA event. Measurers will need to be informed what boats to look for.

Action: The Chief Measurer and Deputy Measurers are to have a list of Blue Blue Plaque Numbers for each of the IODA events starting in 2017. If an illegal Blue Blue boat shows up at an IODA event, the measurer is to take note of the boat and not to punish the sailor.

In 2017, there are currently planned Prototype visits for BRA, ARG, CHN, TUR, ESP.

There needs to be clarification when the Secretariat formally hands over the communication to the Prototype measurer. Currently it is happening when they go to prototype.

Action: Develop a clear communication plan for the Secretariat and the IODA Prototype Measurer regarding new builders.

The TC is considering the policy of adding more prototype measurers. It is felt that there is a need for a backup in case Conxa cannot make a visit. It would also be necessary if

IODA starts a systematic follow up with the builders over the coming year. There is a need for checks and balances in the measurement system. One measurer may find an issue that can be checked by another person.

Action: TC to train another IM to be a backup to the IODA Prototype Measurer. How this to be done is to be determined by the TC.

Some builders are building boats outside of the system. There is clear evidence that this is happening in China. IODA needs to bring these boats back from out of the system. Improved communication with the builders as well as intermittent builder inspections is required on an ongoing basis.

Action: TC to generate a builder inspection plan for 2017.

It has been brought to the attention of IODA that Winner is marketing an Optimist called a 3D Star at a considerable increase in price to the other racing models. Conxa requested samples of material that have been used in construction. These have been inspected by the IODA Prototype Measurer. Conxa has now asked for a sample of the laminates that are still forthcoming.

Action: TC recommends that if there is a change in the materials in the manufacturing of the Optimist Dinghy that IODA shall inspect the samples of material. This should be communicated to the builders.

In Spain, there is a dealer claiming to be a builder of the Optimist. Apparently, he buys hulls and puts the fitting on.

Action: The TC and Secretariat to investigate the dealer in Spain claiming to be a builder. If this has been proven to be correct, then IODA is to write a letter requesting that they cease describing themselves as an Optimist builder.

7.3 Event Inspections

2017

SAMS - Chief – Diego, Deputy – Claudio

NAMS – Chief – Jurgen, Deputy - Maho

EUROS – Chief Conxa, Jean Luc, Olive Parker, and Claudio

AFRICANS – Chief – Curly

ASIANS – Chief – Wataru, Deputies: Maho (trainee), Aileen

WORLDS – Chief Claudio (wants all TC members to attend the event)

Action: By January 1st of each year that the TC determines one event that the entire TC is to attend.

Decision: For the 2017 Worlds, the measurers will be Claudio (Chief), Olive & Diego, Ms Jang will go to the 2018 Asians.

Pre-measurement for charter boats will use the same method as in 2016. Premeasurement of charter boats will be hull only. Prior to racing will be the measurement of the sails and spars.

CS has asked there be an analysis of the cost of measurement at IODA events. OA's are purchasing the measurement Templates from IODA. The TC is concerned that this is expensive for the OA and that perhaps templates can be chartered from IODA rather than purchasing them.

Decision: IODA to provide an option for an OA to either charter or purchase the measurement templates. A charter fee is to be determined and approved by the Executive.

Action : TC to analysis of the cost of measurement at IODA events to be presented at the next Executive Meeting in July.

The TC recommends for Measurement Discretionary Penalties for 2017, that IODA uses a % amount and then convert to numbers before each event and round up to the higher point. There will be a need to convert of each fleet and for boys and girls.
Apply Max Fleet size x amount= penalty points.

An issue regarding NOB lifejackets has been brought to the attention of the Technical Committee. Some earlier versions of the NOB lifejacket did not have any markings inside the lifejacket specifying the buoyance specifications and have been deemed illegal by some Members. Newer versions of the NOB jacket have the required markings that meet the Class Rules buoyancy requirements or equivalent.

Decision: At IODA Events, if lifejackets do not have any markings stating the buoyancy specifications on the inside of the lifejacket they will be deemed illegal.

Action: TC to draft a message to communicate to the Members regarding the need for lifejackets to have buoyancy specifications on the inside of the jacket.. FK to post the message on the website.

The Measurement Manual is currently being updated. The content will be reviewed by the end of March 2017. Pictures will be added to this version of the Measurement Manual to help explain and illustrate measurement techniques and issues. Olive is reviewing the document grammar.

Decision: Unless it is completed on time, the 2017 SAMS will use the older version of the Measurement Manual. All remaining 2017 Events will use the revised Measurement Manual. The Manual is to be translated into Spanish.

7.4 Class Rules

The TC will be submitting several Class Rules Changes for approval at the 2017 AGM.

There is a World Sailing Urgent Class Rule Change regarding Sails Measurement Method World Sailing has informed that this situation for the Optimist is not as bad as other Classes so currently no need to change.

Other Class Rule changes that will be in the form of Proposals to the AGM include:

- Identification plaques on Hulls
- Mainsheet Systems
- Number of Rings on the Bridles
- Annual Buoyancy Test
- Unauthorized personal electronic equipment

There is an issue regarding the legality of the Blacksmith Wind Indicator as they appear to be made of carbon which is not illegal in the Class Rules. It has been suggested that they are made from black glass which is legal under our rules. Further review of the technical specification has shown there is a carbon element in them, so not acceptable based on class rules.

There is an issue with the pointed tip of the Blacksmith Wind Indicator that could potentially be a hazard to children as experienced by an accident a few years ago where the pointed end of a wind indicator impaled a young boy in the face. The TC confirms not to allow 'exotic materials" in accessories.

Action: IODA to contact the manufacturer of the potential hazard of the sharp tip of the Blacksmith Wind Indicator.

Action: TC to confirm whether the Blacksmith Wind Indicators are legal or not. TC to provide wording for communication to the Members and on the Website

Action: TC to confirm all Class Rule Changes to FK for submission in the March 15th mailing to the Members as required in the IODA Articles.

7.5 Technical Developments

Radio Frequency Identification Devices (RFIDS) are being used by some classes in their measurement process (29er & 49er).

Action:The TC is going to investigate the use of RFIDS in the building of Optimists.

The Technical Platform on the IODA Website is working but is still new. The problem is that the builders are not using it.

Action: The TC together with the Secretariat are to encourage the use of the Technical Forum with the builders.

The TC would like IODA to move towards paperless measurement at our events. This would include using digital tools such as tablets etc rather than the use of paper. The TC is looking at the logistics of using a digital system and perhaps linking it in to the SAILTi System.

Action: The TC is to evaluate the measurement processes in 2017 to determine if the use of Digital Tools can be implemented.

Flags & Rhombus on Sails were discussed at the TC meeting in January, 2017. The main concern that the TC has is that a rhombus would differentiate the genders within a fleet. There is only one place that they can be located and that is at the top of the sail.

The TC also feels that the Flags will differentiate the elite sailors from those who are not attending IODA events. This is a concern that needs to be considered by the Executive in their decision.

The best size for the Flag is 40 x 26 cm. The costs of 2 per boat is about 34 Euros incl taxes.

Action: The Executive is to make a final decision regarding Country flags on sails and a rhombus on the girls' sails at the July 2017 Executive Meeting.

8.0 Development

8.1 Robert Wilkes Report – Policy Paper

The Executive recognizes and confirms that IODA needs to allocate more resources to

Optimist Development around the world. Robert Wilkes currently advised IODA on three programs. He always seeks the approval from the Executive on any request that he feels satisfies the Development Policy criteria. The Executive confirms that Robert is an invaluable resource and his knowledge on the Optimist is an asset to the class.

However, there is confusion in the market and amongst members as to who is managing the IODA Development programs.

The Executive feels that it may be time for the President to take on more responsibility of the Development strategy alongside Robert Wilkes. This is a revised role that should be included in the role description of the President.

Action: CS to write a role description of the President that includes the development role and circulate it to the Executive for approval.

Decision: The Executive has agreed to name Robert Wilkes as the Development Advisor. He will work with the President as defined in the new job description of the President in IODA Development programs.

Action: IODA is to ask if Robert would assimilate @Optimist Development into the IODA Facebook Page and IODA website. This would enable the Development Program to be branded as part of the IODA family of services and programs available to our Members and enable administrating the development programs to involve RW in a way to be determined.

8.2 Approval of Coaching Clinics – Africa and Other

There was a discussion on the Coaching Clinics in Africa that Nuno Gomes had presented to the Executive following the Nov 2016 Executive Meeting. It was determined that confusion on the execution and financing of the clinics preventing them from going forward.

To streamline the financial aspect of the coaching clinics, the executive agreed that a reimbursement model of financing was the best way forward. Receipts would be required prior to the payment of funds to an organizer of a clinic. However, some countries have a problem with the movement of money in and out of the country, so the Executive has agreed to the following process below.

Decision: Process for reimbursement of costs of an IODA Clinic

- i. Money will not be advanced as normal course of business providing there is an extraordinary situation which is authorized by the VP concerned.
- ii. Extraordinary limit set to max \$2000USD
- iii. Money advanced will be the responsibility of the concerned VP who will produce receipts and proof of proper usage of the money advanced.

Decision: The Executive approved one coaching clinic in Africa and one in Asia in 2017.

Luis Velasco presented a plan earlier in the Agenda to organize a Coaching Clinic in the Dominican Republic. It would be for 13 years and under. 8 sailors per country, 4 boys and 4 girls. There would be no payment from the kids. Accommodation and meals for the coaches would be set at about \$400US.

Decision: The Executive approved one coaching clinic in the Americas in 2017.

9.0 Secretariat/Operations

9.1 Strategic Plan

FK presented the process for a Growth Strategy for IODA

Framework for a Growth Strategy is in place.

- Financial – Statements reflect business of IODA
- Policies & Procedures – Expense and Travel Policies, Order fulfillment
- IODA Events – standardized docs, updated conditions, Microsites (online entry & ONB)
- Identity – flexible, speaks to target audience
- Data – members, Online entry, event questionnaire/feedback

Why A Growth Strategy?

- Introduce kids to the "Opti Experience"
- Keep sailors in the sport
- Increase #IODA members
- Increase Revenue – so we can do more
- Expand activity around the world

How to implement a Growth Strategy?

- New programming – outreach, clinics
- Find Partners - Sponsorship \$
- Use technology – find efficiencies, communicate better, RFIDS, Trac Trac
- Use Data – better understand our members & target audience (kids)
- Create a healthy 'Eco System' with our stakeholders/builders
-

When to implement a Growth Strategy?

- 2017 – Develop and put in place new programs
- Identify 3-4 appropriate business partners – ie clothing, technology
- Develop sponsorship relationships
- Review the Growth Strategy at the Executive Meeting in July, 2017
- Target Later 2017 /early 2018 for Rollout

Decision: The Executive agreed with the approach and timeframe of the Growth Strategy as presented and will review it in July 2017 at the next Executive Committee Meeting.

9.2 IODA Brand Review

FK presented the revised Branding plan that was updated from the feedback from the 2016 November Executive Meeting. The various options were reviewed and a final logo was selected.

Decision: The logo as presented on page 4 of the Sail Optimist Logo Development document presented on February 19th was approved by the Executive.

Action: FK to work with the designer to generate brand guidelines for the use of the logo across the IODA organization. FK to implement the new logo as soon as practical.

9.3 IODA Event Microsites Report

This item was covered under Item 5.2 earlier in the Agenda.

9.4 Marketing & Promotion

Following the approval of the revised IODA logo, FK would like to proceed with the ordering of clothing for the IODA Executive and IODA Officials in time for the SAMS as well as print new Business cards for the Executive Committee and Secretariat.

Decision: The Executive agreed with the purchase of clothing for the IODA Executive and IODA Officials as well as produce new Business Cards with the new branding.

Action: FK to investigate clothing options and report back to the Executive with suggestions and an overall budget.

9.5 Memo of Understanding (MOU)

Due to time constraints, this item was not discussed. A draft will be circulated to the Executive at a later point in time for consideration.

9.6 Liability Insurance

IODA currently provides 3rd party liability insurance for sailors, coaches and IODA officials on the water at IODA events from Yacht Pool Insurance. However, IODA does not have Directors Insurance for the members of the Executive.

Decision: IODA to seek Directors Liability insurance for the members of the Executive.

Action: The Treasurer and Secretary General to investigate options and costs of Directors Liability Insurance and report back to the Executive for a decision.

9.7 Travel Agency

Following the November 2016 Executive Committee, FK engaged a Travel Agency, Uniglobe Enterprise Travel Ltd located in Toronto, Canada to book all IODA related travel. All travel is now booked through the Travel Agency. Travel Request Forms are required for each flight request and are to be filled in and submitted to the Secretariat. Uniglobe is familiar with the IODA Travel and Expense Policy. All travel purchases are tracked with Purchase Orders for budgeting purposes.

9.8 Shipping to EU – J-Sails

The Secretariat has experienced some difficulty shipping sail labels to J Sails in Poland. Due to time constraints, this item was not discussed.

Action: The Secretary General and Treasurer to consult with the Auditors in Denmark to determine the best way to import sail labels to J-sail to Poland.

10.0 Financial

10.1 2016 Unaudited Statements

The 2016 Unaudited Statements were presented by the Treasurer. The current net income

over expenses is just over \$11,000USD. This amount does not include the World Sailing Royalty amount of about \$16,000USD. As a result, it is expected that fiscal year 2016 will have a loss up to about \$10,000 USD. Revenue for Plaque Sales were down considerably from 2015. Expenses for the Secretariat were higher due to the overlap of Sally Burnett and Fiona Kidd in the transition of the Secretary General role.

Decision: The Executive approved the 2016 Unaudited statements as presented.

Action: The 2016 Statements are to be finalized and sent to the Auditor as soon as is practical to be ready prior to the 2017 AGM.

10.2 2017 Budget

The Treasurer presented the 2017 Budget for approval by the Executive. Tracking continues to be a significant cost to IODA each year. There is a need to review the Trac Trac expenditure and establish the value of tracking.

Decision: The Executive approves the expenditure of \$30,000US for development. This includes 3 coaching clinics(Africa, NA and Asia) plus the 6 for 5 program.

Decision: The Executive approves the expenditure of \$20,000USD for the Regatta Committee in the 2017 Budget. 30% of the RC budget is to be allocated to Race Officials development.

Decision: The Executive approves the expenditure of \$20,000USD for the Technical Committee in the 2017 Budget. 30% of the TC budget is to be allocated to Technical Official development.

Action: The Secretariat is to review the use of Trac Trac and establish the value of tracking for our Event Organizers and Members. A questionnaire is to be generated for circulation during the SAMS and NAMS with the results presented to the Executive Meeting in July.

The Treasurer is forecasting a \$63,000 deficit in the 2017 Budget, however, would like to strive to keep it below \$50,000US and limit it to 10% of reserves.

The Treasurer proposes that the Builder Fee be increased from \$45US to \$50US due to the accumulated annual increase of World Sailing Royalties over the past 5 years. The last time IODA increased the fees was from \$40 to \$45 in 2011.

Decision: The Executive approved the increase of the Builder's Fee from \$45US to \$50US in 2017.

10.3 Reserve Funds/Irish/Natwest Accounts

The Danske Bank has informed IODA that they are closing their operations in Ireland. As a result, on March 14th 2017 they will be depositing the reserve funds into the operating USD account at Nat West Bank.

The Natwest Accounts have been signed and updated to include the Treasurer, S.V Balachander as a signatory. The Natwest accounts are in the UK and were set up by the former Secretariat. Unfortunately, the Secretariat cannot get a credit card as the Secretary General is located in Canada.

Action: The Treasurer and Secretary General are to investigate bank options for both the operating accounts and the Reserve Funds accounts and present a proposal to the Executive for consideration and approval.

10.4 Expense/Travel Policy

FK reviewed the Expense /Travel Policy with the Executive that was circulated in December, 2016. The RC would like to see the IODA Officials added to the Policy. Meals, in particular, dinners should be provided by an OA which is above what is provided in the Conditions. IODA needs to retain Officials and obtain new ones and providing proper meals and accommodation is important in achieving this.

Action: Modify the Conditions of the World & Continental Championships that the OA shall pay for dinner in addition to what is provided in the Adult Entry Fee. SEB to look at the wording of the Conditions. This requirement should also be added to the Regatta Guidelines.

Decision: The Executive approved the Travel/Expense Policy as circulated.

10.5 2017 Subscription Dues

There are currently three levels of Subscription Dues that Members have been paying for: \$350, \$175, and \$100USD. This fee structure was introduced when new IODA members received Development Grants from IODA. The IODA Membership voted at the 2016 AGM that the 2017 Subscription Dues shall be \$350.00USD.

Decision: All IODA Members who attend IODA Events, host an IODA event, or are bidding for an IODA event, shall be charged the full 350USD Subscription fee. Smaller country members who are currently paying a lower Subscription Fee and who are not sending sailors to any IODA events shall be charged a reduced Subscription fee of 175USD. There will no longer be a 100USD Subscription Fee.

Action: The Secretariat is to determine for those IODA members paying the lower subscription dues whether they have attended an IODA Event in the past few years and invoice them accordingly.

11.0 AGM

11.1 Executive Proposals

There are several Article and Championship Condition changes that have been identified during the meeting. The Secretariat is to summarize these changes in the form of an Executive Proposal. Proposals from the Regatta Committee and Technical Committee are to be submitted to the Secretariat for circulation to the Executive for feedback. Once approved they will all be sent to the IODA Membership on March 15th as required by the Articles of Association.

11.2 Member Proposal – CAN

The Secretariat has received one Proposal from the IODA Member from Canada. This proposal will be included in the March 15th Membership mailing.

11.3 Elections

Due to time constraints, this item was not discussed.

11.4 Travel Plans

Jordan Rumsby, the Event Director for the World Championships has confirmed that THAI Airlines will provide five flights for the IODA Officials as specified in the Conditions. It is not confirmed if any other IODA Executive or Committee members will receive a THAI flight. This is to be confirmed by the end of February.

All other flights are to be booked through the Secretariat and the Travel Agency.

12.0 Any other business

Nuno Gomes commended the Executive Committee and Secretariat for the improved efficiency of the decision-making process during the 2017 MYM.

The Meeting was adjourned at 11:00am Monday, February 20th.